



State of South Carolina

Amendment 1

Solicitation Number: 5400009385
Date Issued: 07/07/2015
Procurement Officer: Serena Saunders
Phone: 803-898-9665
E-Mail Address: ssaunders@ddsn.sc.gov

DESCRIPTION: **Janitorial Services for Central Office**

USING GOVERNMENTAL UNIT: **SC Department of Disabilities and Special Needs**

The Term "Offer" Means Your "Bid" or "Proposal". Unless submitted on-line, your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
SCDDSN - Central Office
Attn: Receiving
PO Box 4706
Columbia SC 29240

PHYSICAL ADDRESS:
SCDDSN - Central Office
Attn: Receiving
3440 Harden Street, Ext.-Suite 220
Columbia SC 29203

SUBMIT OFFER BY (Opening Date/Time): **July 14, 2015 10:30 AM** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **July 6, 2015 1:00 PM** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: **2**

CONFERENCE TYPE: **Site Visit - Non Mandatory**
DATE & TIME: **June 30, 2015 10:00 AM**

(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

LOCATION: **SC Dept. of Disabilities & Special Needs 3440 Harden Street Suite 220 Columbia, SC 29203**

AWARD & AMENDMENTS

Award will be posted on **07/24/2015**. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: <http://www.procurement.sc.gov>

Unless submitted on-line, you must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" and "Electronic Signature" provisions.)

NAME OF OFFEROR

(full legal name of business submitting the offer)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

AUTHORIZED SIGNATURE

(Person must be authorized to submit binding offer to contract on behalf of Offeror.)

TAXPAYER IDENTIFICATION NO.

(See "Taxpayer Identification Number" provision)

TITLE

(business title of person signing above)

STATE VENDOR NO.

(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)

PRINTED NAME

(printed name of person signing above)

DATE SIGNED

STATE OF INCORPORATION

(If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one)

(See "Signing Your Offer" provision.)

<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Other _____
<input type="checkbox"/> Corporate entity (not tax-exempt)	<input type="checkbox"/> Corporation (tax-exempt)	<input type="checkbox"/> Government entity (federal, state, or local)

COVER PAGE (NOV. 2007)

AMENDMENTS TO SOLICITATION (JANUARY 2006) (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: www.procurement.sc.gov. (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged

The following clause is hereby added to the solicitation effective **July 7, 2015**

Q- What is the Prior Monthly Price?

A-\$3050.00

Q- What is the annual Price?

A-\$36,600

Q- What is the previous award amount?

A-\$1899.99

Q- What is the unit price per year?

A-\$22,799.88

Q How much are you paying today for the requested janitorial services?

A-\$3050.00

Q- Who is the current vendor?

A-Randle Janitorial Services

Q- Please explain what the day laborer is used for?

A-If we have an emergency at central office

Q The solicitation states there must be three employees during any cleaning time. Is that for days or evenings or both?

A-Required for evening 5:30 p.m.-10:00 p.m. cleaning depends on the problem at the time.

Q- Can the supervisor be considered as one of these three employees?

A-Yes

Q- Does the government request monthly pricing? If yes, where does the bidder show this information?

A-No

Q- Who is the incumbent and what is their bid and current monthly pricing?

A- Randle Janitorial Services- \$3050.00 Monthly

Q- Though hard floors are very small in relation to carpet, is there a requirement for stripping and waxing hard floors? If yes, what is the frequency?

A- See page 20 under Monthly

Q-Does the contract require periodic carpet extraction? If yes, at what frequency?

A- See Page 21 #6 Annual services (12 months)

Q- Who is currently cleaning the exterior windows?

A- Current Contractor

Q-Has the tasks, frequency and square footage changed since last contract?

A-NO

Q-Who is the current incumbent contractor and how long have they had the contract?

A-Randle Janitorial Services- since September 23, 2014

Q- What is the current contracted monthly price?

A-\$3050.00

Q-How much was the previous contract paying?

A-\$1899.99 Monthly

Q- What's the payday turn around? Net 30, 45, 60?

A-Approx. 30 days

Q-How often will the tile floors get stripped & wax ? And will that be an additional charge?

A-See Page 19 under (P) and also see Page 20 under (Monthly)

CALCULATING THE LOW BID

The low bid will be calculated by summing all items in the bid schedule, taking into account any applicable preferences

[06-6050-1]

Special/extra cleaning Monday-Friday and on weekends must be approved in advance.

MAXIMUM CONTRACT PERIOD-ESTIMATED (Jan 2006)

Start Date: August 3, 2015

Initial Contract Period: August 3, 2015-July 31, 2016

Maximum Contract Period: August 3, 2015-July 31, 2020

Dates provided are estimates only. Any resulting contract will begin on the date specified in the notice of award. See clause entitled "Term of Contract"- Effective Date/Initial Contract Period.

This contract will be for 1 year with the option to renew for 4 additional 1 year periods extending to the potential contract term for a maximum of 5 years.

Term of Contract- Effective Date/Initial Contract Period (Jan 2006)

The effective date of this contract is the first day of the Maximum Contract Period as specified on the final statement of award. The initial term of this agreement is 1 year from the effective date.

Regardless, this contract expires no later than the last date stated on the final statement of award.

[07-7B240-1]